

Deccan Education Society's

**Brihan Maharashtra College of Commerce, Pune-04.**

**IQAC**

**Minutes of the Meeting**

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**Meeting Date: 06.03.2020**

**Meeting Time: 12:00 noon**

**Meeting venue: BBA Meeting Room**

**Minutes of the meeting of the IQAC in-house members was held on 6<sup>th</sup> March, 2020 Friday.**

The following members were present at the meeting

1. Dr.C.N.Rawal,Principal
2. Dr.Jagdish.Lanjekar,Vice Principal ,BMCC
3. Dr. G.K.Bengale, HOD Marketing
4. Dr P.V.Sathe,HOD Costing
5. Dr.RajashriGokhale, HOD Business Practices
6. Dr.YashodhanMahajan,HOD,Accountancy
7. Mrs.VinayaHasamnis,Coordinator, BCA
8. Mrs.BharatiUpadhyay, Co-ordinator, BBA
9. Dr.Varsha Deshpande , Coordinator,IQAC
10. Prof . Preeti Rajguru, COE, BMCC
11. CA Smruti Patwardhan, Faculty.

The meeting commenced with Dr. Varsha Deshpande, IQAC Coordinator formally welcoming the members. The following was discussed/suggested by the members

- 1) The preparation and planning for the Prize distribution ceremony was reviewed.
- 2) The tentative schedule of the convocation ceremony was discussed.
- 3) The preparation for MCQ exams was reviewed and the other arrangements for the regular exam, backlog exam & CAAP were discussed.
- 4) The pattern and schedule for ERP training for the Mastersoft ERP was discussed.
- 5) A broad review of the upcoming activities for academic year 2020-21 was taken.

The Meeting concluded over a vote of thanks to the Chair.

Dr.Varsha Deshpande

IQAC Coordinator

### **Action taken Report:**

| <b>Sr No</b> | <b>Activity</b>                      | <b>Action taken</b>  |
|--------------|--------------------------------------|--|
| <b>1</b>     | Prize distribution ceremony          | Conducted successfully   |
| <b>2</b>     | Convocation ceremony                 | Could not be held due to outbreak of Covid-19 pandemic & lockdown.   |
| <b>3</b>     | MCQ exams                            | Conducted successfully for FY & SY. TY could not be conducted due to lockdown  |
| <b>4</b>     | Regular exam, backlog exam           | Successfully conducted through the online mode on Mastersoft ERP for Sem V & VI. The exams for earlier semesters were waived off in the light of Covid-19                          |
| <b>5</b>     | ERP training for the Mastersoft ERP  | 2-3 sessions done successfully through online mode during April & May 2020   |
| <b>6</b>     | Activities for academic year 2020-21 | Academic sessions commenced from August 2020 through Microsoft Teams & all other activities throughout the year successfully conducted through the virtual mode ie Microsoft Teams |